

# KAISERSLAUTERN MILITARY COMMUNITY GOVERNMENT HOUSING FACT SHEET

## 4 Sep16

This information is provided to inform you of Military Family Housing (MFH) policies IAW USAFE Supplement AFI 32-6001, and AFI 32-6001, Family Housing Management.

**1. Bedroom entitlements.** Bedroom entitlements are determined by family size. No child should share a bedroom with parents and no more than two children should share a bedroom, **Option** – Voluntary application for one bedroom less: Personnel may voluntarily apply for one bedroom less than which they are entitled, provided such housing exists within their category (with a new date of application unless less than 30 days on station). The application date will be as a walk-in or the original effective date if the member applied within 30 days of PCS arrival. **Subsequent move into larger housing at no cost to the government and is a self-clean.**

**2. Wait List Position.** Wait list position may change if another Service Member's effective date that is prior to yours exercises an area preference option change.

**3. Turndown Options.** Except for K&E positions, personnel with approved hardships, and personnel on TLA, members may exercise their option to turn down a MFH unit. A service member is given one duty day to accept or decline the unit offer. **The decision must be made within one duty day even if you are unable to view the quarters.** Failure to reply constitutes a **turndown**. If you decline, you will be assessed a turndown. If you decline a second unit, your name will be removed from the waiting list and you may reapply after 90 days. You may remove your name from the list any time prior to being offered housing.

**4. Bypass.** Applicants in lease agreements with definite expiration dates may be bypassed on the waiting list for up to one year.

**5. Government-paid Moves.** Local moves into MFH from community housing are government-paid moves and are paid on a one-time basis only.

**6. Minimum Residency Requirement. 1 YEAR.** Occupants may terminate MFH to move to community housing after a one year tenancy. They must give a **40-day notice** and **the move is at no expense to the government.**

**7. Pets.** Residents of MFH may not maintain more than **two** animals total (dogs and/or cats) and they must be registered with the base veterinarian within 10 working days of assignment. Pet ownership in Germany and in government quarters is a privilege. Breeds (cross-breeds) of dogs that are prohibited in MFH are Pit Bull, American Staffordshire Terrier, Staffordshire Bull Terrier, Rottweiler, Doberman Pinscher, Chow, wolf hybrids, Ban dog and Tosa Inu. This prohibition also extends to other breeds of dogs or individual dogs that demonstrate or are known to demonstrate a propensity for dominant or aggressive behavior. Breeding or raising pets for profit or fun is prohibited. Nursing litters will not exceed 4 months after birth. Wild, exotic (such as ferrets), farm animals, and reptiles are not permitted.

**8. Non-Temp Storage is "NOT" Authorized.** Excess property shipped that will not fit or is too large for your house will not be stored nor will be shipped at government expense.

**9. No Smoking.** Smoking is strictly prohibited in Multi-Family Stairwell Housing. **Smoking is allowed in designated areas only.**

**10. Building Leader Program.** Please be advised that when you move into government housing you may take on the extra duty of building leader. If you are chosen to conduct this duty, you will be notified by the building leader program managers, and given direction. Please initial that you understand that you may be assigned the duty of building leader.

This checklist is prepared to ensure that you are briefed on housing policies and procedures prior to your assignment to military family housing (MFH) in the Kaiserslautern Military Community (KMC). It is by no means inclusive. **Any situation** that may affect your housing eligibility should be brought to the attention of the Housing Office as soon as it is known.

**I acknowledge that I have been briefed on all items listed and my questions concerning military family housing have been answered to my satisfaction. I have been provided with a copy of this checklist.**

Applicant's Name (Printed)

Signature

Rank

Date