



CIVILIAN PERSONNEL SECTION FACT SHEET

Current as of: 15 Jan 2019

RENEWAL AGREEMENT TRAVEL (RAT)

General: RAT is round trip travel between a civilian employee's overseas duty location and the actual residence (as shown on Service Agreement DD 1617) or alternate destination in CONUS.

Regulation: Joint Travel Regulation (JTR), Chapter 5, Part H, Paragraph 0550

<https://www.defensetravel.dod.mil/Docs/perdiem/JTR.pdf>

Eligibility: To be eligible for RAT, the employee must fulfill all of the following conditions

- Must be employed with a Service Agreement (DD1617)
- Must have completed initial tour of duty (12, 24 or 36 months depending on duty location)
- Must have an approved tour extension on file with 86FSS/FSC (12 or 24 months depending on duty location)
- Must sign a renewal Service Agreement
- Must have 12 months remaining to end of tour upon **RETURN** from RAT

Procedure:

- Employee requests RAT info package by e-mail from 86fss.civ-orders@us.af.mil
- Submit completed DD1614 (Request/Authorization for DOD Civilian Permanent Duty or Temporary Change of Station (TCS) Travel) at least **45 days** in advance of travel to request RAT, e-mail to: 86fss.civ-orders@us.af.mil
- Submit SF1190 with travel dates to 86fss.civ-orders@us.af.mil for post allowance adjustment during RAT
- Submit signed DD 1617 for tour length remaining after RAT
- Orders must be completed, approved and certified prior to travel
- File manual travel voucher with 86cpts.cs@us.af.mil for reimbursement (advance not authorized for RAT)

Additional Information:

- Non-concurrent travel of dependents may be authorized for up to 6 months after sponsor begins RAT travel
- Release of non-temporary storage (NTS) of household goods may be authorized with RAT Orders
- RAT may not be authorized in conjunction with a PCS move to CONUS
- Alternate destination to other than actual residence may be authorized. However, reimbursement will be limited to the government cost of travel to actual residence
- Accumulated home leave is intended to be used while on RAT