



DEPARTMENT OF THE AIR FORCE
86TH AIRLIFT WING (USAFE)

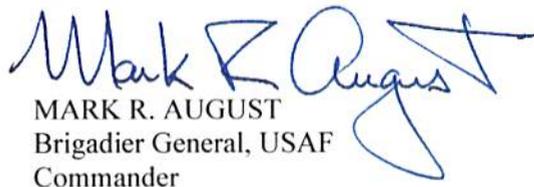
24 March 2020

MEMORANDUM FOR 86 AIRLIFT WING PERSONNEL

FROM: 86 AW/CC

SUBJECT: Temporary Situational Telework for Non-US Employees in Germany due to COVID-19

1. In accordance with USAFE-AFAFRICA/CD's memo, dated 13 March 2020, temporary situational telework is authorized for non-US employees in positions where duties can be accomplished from an alternate worksite (i.e., home). Not all positions can perform duties from an alternate worksite, it is up to the supervisor, with the concurrence of their squadron commander, to determine if telework is possible. If they choose to allow certain non-US employees to perform situational telework, and the employee agrees, then commanders and supervisors must implement non-US telework in accordance with a Local Works Council "Shop Agreement Regarding Temporary Telework."
2. Situational telework is a temporary flexible arrangement available at this unique time and is only authorized during the duration of the COVID-19 pandemic, as determined by US Air Force authorities in cooperation with German health authorities. Generally, non-US employees may use annual leave, comp time, or other paid leave if they choose to stay home to care for a family member during this unique situation. Other leave authorities may also apply, depending on unique individual circumstances and based on further developments in this situation.
3. We look forward to continuing to work with our important non-US teammates as we try to mitigate the impacts of the COVID-19 virus on our mission and protect our entire workforce.


MARK R. AUGUST
Brigadier General, USAF
Commander