

Site Specific Reporting Instruction – 86 MSG/DET 1 - Deployment Transition Center

These reporting instructions are to be used in conjunction with the USAFE instructions

1. **CLASSIFICATION:** Overall classification within this document is **UNCLASSIFIED**

2. **GENERAL INFORMATION:**

2.1. These reporting instructions are to supplement, not replace, the USAFE reporting instructions, with Ramstein AB as the location. All members deploying to this location must follow both RIs.

2.2. Congratulations on your deployment tasking to the DTC, the USAF's only 3rd location decompression program. You will be asked to do a job that you have not likely been trained to perform, our mission is unique. We will have specific training for you upon arrival.

3. **TRAVEL ARRANGMENTS:**

3.1. Deployer's must notify the DTC of their travel arrangements so that pickup can be arranged. Members must email a copy of their itineraries to: UDG_86MSGDET1_DTCSUPPORTFLIGHT@us.af.mil. A DTC rep will pick you up at the terminal once you have arrived; whether it is commercial or military flight. Flight via the rotator is encouraged (the commercial servicing airport is over 1hr from Ramstein).

4. **EQUIPMENT/CLOTHING REQUIREMENTS OR RESTRICTIONS:**

4.1. Uniforms: Members are required to deploy with ABUs/OCPs, AFPTUs, and Business Casual Civilian Attire. Civilian clothing allowance is authorized in accordance with AFI 36-3014, para 4.3.2, and will be signed/submitted by the DTC Program Director after your arrival. Officers are not eligible for the clothing allowance.

4.2. Weapons: Members must be M4/M9 qualified. ***Only 3P tasked members should arrive to the DTC with a pre-issued weapon (M9 only).**

5. **REQUIRED TRAINING PRIOR TO ARRIVAL:**

5.1. Members must be certified on B192 (15 PAX) prior to arrival. Contact your UDM to schedule via your home station LRS. Members will have to provide proof upon arrival.

5.1.2. All 2T tasked members should be certified through their home station LRS prior to arrival. Mbrs should be qualified to operate B184 (16 PAX) B121 (25-29 PAX) and B130, B139 (41-51 PAX) vehicles.

5.1.3. All 3F0 PERSCO, 21R, and 2G tasked members should acquire a SIPR token prior to arrival. Certificates need to be sent to the DTC 30 days prior to arrival. Please obtain a SIPR card at home station prior to arrival.

5.2. Members are required to have an International driver's licenses. Members must complete the required training prior to arrival. The training is located via <http://jko.ifcom.mil/>. Members are required to complete USA-007 US. Forces Driver's

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Training Program for Europe and USA-007-B (U.S. Forces Driver's Training Program for Europe) Final Course Exam. Members will provide proof upon arrival.

6. FINANCE:

6. Your orders will read "Government meals are available and directed. Government lodging is available and directed."

6.1.1. Members will be lodged in Ramstein TLF units (786 FSS Operated) – individual GTC's will be billed based on room occupancy.

6.1.2. While orders should indicate that meals are available and directed, members will file missed meal forms for mission related activities (AF IMT 2282). The DTC Program Director is the authorized approving official. M&IE rates for non-missed meals times will default to the Ramstein specific values.

6.4. Members should ensure a DTS authorization has been created for travel and set up automatic monthly partial payments.

6.5. Recommend home station finance office place member's GTC on mission critical status in Citibank to prevent late payment fees due to travel or other delays.

7. LODGING:

7.1. Lodging arrangements will be made via the DTC Lodging Manager. Deployers will submit GTC information NLT 30 days prior to arrival. Deployers are not to contact Ramstein lodging on their own.

7.2. Members will reside in Temporary Lodging Facilities (TLFs) within walking distance to the DTC. Members will have their own bedrooms but share the common areas (living room, bathroom, washer/dryer, and kitchen).

8. REPORTING INSTRUCTION POINTS OF CONTACT:

8.1. All personnel are encouraged to contact the Deployment Transition Center via the NIPR Email: afdeployment.transitioncenter@us.af.mil.

8.2. Report to DET 1, 86 MSG located in building 850, Suite A1, Georgia St, Ramstein AB. DSN 314-478-4648. COMM: 011-49-6371-405-4648 (from U.S.) or 0049-6371-405-4648 (within Europe). Mailing address: 86 MSG/DET 1, Unit 3475, APO AE 09094.