

Initiating the **AF Form 1466 Interview**

How to complete the interview portion of the AF Form 1466:

*The sponsor and all dependents over the age of 18 should read through the following questions and annotate Yes or No in the blank space to the right of each number and list their name and phone number for any questions or concerns.

INTERVIEW STARTING POINT:

In order to complete the processing your FMTS Command Sponsorship or PCS package through our office, we need to conduct an interview with your family.

Below you will find the mandatory questions that we need to ask all families requesting an AF Form 1466 for family member travel clearance.

Your responses will help us ensure that your next base is prepared to care for your family's medical and educational needs as best as possible.

Full name and rank of sponsor:

1. _____ Do any of your dependents have a history of family advocacy involvement? More specifically, is there an open case with ongoing treatment through a military family advocacy organization currently, or have your dependents been reviewed/or are in the process of being reviewed for potential family advocacy treatment?
2. _____ Do any of your dependents have a history of mental health needs? There are three parts to this question. First, is anyone currently engaged in talk therapy or medication therapy/management with any medical provider on or off base? Second, has any dependent been to the emergency room or been admitted to a hospital overnight for a mental health concern in the last year? Third, has any dependent been in residential/inpatient mental health treatment or had a period of 6 months or greater where they required mental health support or services in the last 5 years?
3. _____ Do any of your dependents have artificial openings/requires prosthetics?
4. _____ Do any of your dependents have a medical need which requires modified or handicapped housing?
5. _____ Do any of your dependents require adaptive equipment/special medical equipment? (for example CPAP machines, wheelchairs, medically necessary/prescribed home nebulizers or oxygen...)
6. _____ Do any of your dependents have individualized education plans for special education services?
7. _____ Do any of your dependents have individualized family service plans or high probability for developmental delays?

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8. _____ Has there been an update to your medical/educational/dental needs since you signed and turned in this paperwork?
9. _____ Finally, is there anything else you would like to disclose to ensure that your next base can care for your dependents?

If you answer yes to any of these questions, then we need to make sure we have the proper additional documentation.

Please provide us with a good contact phone number and a time and day between 7:30 and 16:30 Monday through Friday that the Special Needs Coordinator can use to reach you and your dependents by phone.

Name and phone number of individual to be called (if applicable):

If you can answer no to all the questions above, then an in person/telephone interview is not necessary unless there are other issues that you would like to discuss privately with the Special Needs Coordinator.

If you would like to discuss something privately with the Special Needs Coordinator, then please provide us with a good contact phone number and a time and day between 7:30 and 16:30 Monday through Friday that the Special Needs Coordinator can use to reach you or your spouse by phone.

Name and phone number of individual to be called (if applicable):

If you do not understand any of the questions, please let us know.

Finally, if anything should occur from now until the date you sign in at your gaining base, please contact our office so we can update your clearance requirements and help you secure care at your next base/location.

We look forward to your answers and assisting you with any further questions!

Thank you in advance!