



Hygiene concept for events with up to 100 people

(IAW pertinent corona ordinances of the state of Rhineland-Palatinate)

1. The current distance requirement and the applicable contact restrictions are guaranteed by the following measures:

- a. Employees are to be instructed in the following protective measures and rules of conduct (including general rules for protection against infection such as "sneeze rules", classification of cold symptoms, etc.), and the participants are to be instructed by using signs, notices, etc. about the hygiene rules to be observed, also in the sanitary facilities.
- b. The area must be clearly delimited by a barrier and provided with a central access and a central exit. Access control must be carried out by setting up fixed barriers, by installing security guards or by attaching barrier tape.
- c. Admission controls: Only a certain number of people per unit of time are permitted. In order to control the admission, there is a registration or reservation obligation. This also serves to avoid waiting times and "encounter traffic". The minimum distance of the waiting participants of at least 1.5 meters must also be ensured in front of the entrance / access area. Adherence to the maximum number of visitors can be monitored by wearing an admission tape.
- d. On the site, the distance requirement and the limitation of persons (1 person per 10 sqm with an area of up to 800 sqm, or 1 person per 20 sqm in an area exceeding 800 sqm).
- e. A distance of at least 1.5 meters must be kept in the seating, between chairs of different tables or between standing tables. The minimum distance of 1.5 meters of the participants may be less, if these people are not covered by the applicable contact restrictions. Make sure that the seating is as generous as possible.
- f. At beer tables outside, max. 6 people take a seat. At most, only those persons who are not covered by the applicable contact restrictions may sit at one table
- G. Where possible, a one-way regulation with suitable markings should be provided for the routing in the area of the event. The marking also indicates the minimum distance between people of at least 1.5 meters.
- H. The person in charge is responsible that queues and accumulations are avoided.



2. Organization of the event:

- a. A responsible person must be appointed on site to ensure compliance with the regulations.
- b. Contact traceability must be ensured. In this case, contact details are to be collected by the operator of a facility or initiator of a meeting, gathering or other gathering in compliance with data protection regulations and kept for a period of one month; After the retention period has expired, the data must be deleted immediately. Data retention obligations arising from other legal provisions remain unaffected. The responsible health authority can request information about the contact details insofar as this is necessary to fulfill its duties under the provisions of the pertinent German laws and corona ordinances (IfSG) (CoBeLVO); the data must be transmitted immediately. Processing the data for other purposes is not permitted. Data transmitted to the competent health authority must be irreversibly deleted by it as soon as the data are no longer required to perform the task

3. Individual measures:

- a. Access to persons with symptoms of a respiratory infection has to be denied.
- b. All employees who have direct contact with the participants are obliged to wear a mouth-and-nose cover.
- c. All participants are obliged to wear a face cover when they are on the premises. This obligation does not apply on site.
- d. Participants must wash their hands or disinfect them before entering the event. Suitable washing facilities or disinfectant dispensers must be provided by the organizer.
- e. Suitable washing facilities or disinfection dispensers must be kept in the toilet facilities.

4. Event-related measures:

- a. Catering is allowed either under the guidelines for street sales (kiosk without seats) or the guidelines for gastronomy (food or drinks are only consumed at tables. Bar and counter areas can be used for the sale and delivery of food and beverages opened; however, these areas are closed for the stay of guests). Buffets are not permitted.
- b. The use of beverage dispensers is prohibited.
- c. Sports and other activities of the participants that lead to increased aerosol emissions (e.g. spinning, rock'n roll etc.) are permitted provided that a distance of at least 3 m from other people is observed. A distinction according to age groups is not necessary as long as compliance with the distance and contact restrictions is ensured.
- d. Rental of material that is worn on the body is prohibited unless sufficient disinfection or cleaning is provided.
- e. Contact surfaces should be cleaned regularly with a grease-dissolving household cleaner or disinfected with an at least limited virucidal agent.



f. Appropriate access regulations, a restriction on the number of people and the wearing of a mouth and nose cover are to be provided for when using the toilet. Depending on the size of the toilet room, the number of people who may be in the toilet room at the same time must be limited: The minimum distance rules of 1.5 meters must be observed. If necessary, individual toilets or urinals must be blocked.

G. Guest toilets are cleaned at short intervals. It is ensured that liquid soap and disposable towels are available for the participants.

5. In general:

- a. A responsible person must be appointed on site to ensure compliance with the regulations.
- b. Persons who are not prepared to comply with these rules are to be denied access within the framework of the domestic authority.
- c. In addition and upon request, the responsible authority can, in justified individual cases, allow exceptions or other hygiene requirements if a requirement under a corona ordinance is not mandatory, the level of protection appears comparable and the purpose of the corona ordinance is observed.