

ENCLOSURE



DEPUTY UNDER SECRETARY OF DEFENSE FOR
LOGISTICS AND MATERIEL READINESS
3500 DEFENSE PENTAGON
WASHINGTON, DC 20301-3500

JUN 4 2008

MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS
CHAIRMAN OF THE JOINT CHIEFS OF STAFF
UNDER SECRETARIES OF DEFENSE
COMMANDERS OF THE COMBATANT COMMANDS
ASSISTANT SECRETARIES OF DEFENSE
GENERAL COUNSEL OF THE DEPARTMENT OF DEFENSE
INSPECTOR GENERAL OF THE DEPARTMENT OF DEFENSE
ASSISTANTS TO THE SECRETARY OF DEFENSE
DIRECTOR, ADMINISTRATION AND MANAGEMENT
DIRECTOR, PROGRAM ANALYSIS AND EVALUATION

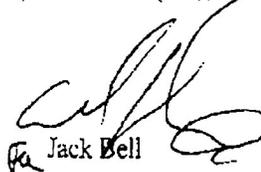
SUBJECT: Space-Available Travel Upgrade for Family Members of Service Members
Deployed for more than 365 Days

Reference: DUSD (L&MR) memo dated December 6, 2007, Subject: Space Available
Travel for Dependents of Deployed Military Members

In a continuing effort to recognize the unwavering support and contributions of spouses and dependent children of our deployed military members, the provision in the referenced policy memo is revised for family members whose sponsors are serving on deployments exceeding 365 consecutive days. Eligible family members are authorized to travel space-available, unaccompanied in Category III status, prioritized below Category III active duty personnel and their accompanied dependents. Eligible family members may commence travel in Category III status effective on the first day of the military member's deployment. For military members who deployed for 365 days or less, but were extended beyond 365 days, eligible family members may travel in Category III status effective on the date the extension beyond 365 days was ordered. Attachment 1 provides specific implementation rules and Attachment 2 is a sample authorization letter.

This policy guidance is effective immediately and will be incorporated into DoD Regulation 4515.13-R, "Air Transportation Eligibility," which is under revision.

My point of contact is Lt Col Holmes, OADUSD (TP), 703-601-4461, extension 110.


Jack Bell

Attachments:
As stated

Enclosure



**Unaccompanied Dependents of Military Members Deployed for
More than 365 Consecutive Days**

1. Unaccompanied dependents of deployed military members, including Reserve and Guard personnel, when the deployment order is for **more than 365** consecutive days, are authorized to travel space-available, unaccompanied in Category III. This includes Navy personnel assigned to a deployed ship with Permanent Change of Station orders. Eligible family members will be prioritized below Category III active duty Service Members and their accompanying family members. For military members whose deployment orders indicate the duration of the deployment is for 365 days or less, but were extended beyond 365 days, may travel in Category III status effective on the date the extension beyond 365 days was ordered. The extension order date and the new deployment duration must be annotated on the verification letter signed by the deployed member's commander. This authorization is only valid for the duration of the deployment period of the military member.
2. Space-A travel is authorized to/from CONUS and OCONUS locations, between CONUS locations, and within/between OCONUS theaters. All travel will be on a noninterference (nonreimbursable) basis.
3. Eligible dependents may sign-up for Space-A travel no earlier than 10 days prior to the military member's deployment. In addition, eligible dependents may commence travel effective on the first day of military member's deployment when the deployment order is for greater than 365 days or on the date the extension exceeding 365 days was ordered. Space-A travel must be complete by the last day of the military member's deployment.
4. Eligible dependents must present to the air terminal personnel a verification letter signed by the member's commander verifying the member's deployment. The documentation must be in the dependents' possession during travel. Furthermore, commanders or designated representatives should inform spouses and dependents of the following: "Space-A travel program is a privilege (not an entitlement). The military does not guarantee transportation to the final destination or return travel. The military is not responsible for providing lodging, ground transportation, meals or other incidental expenses incurred during Space-A travel if flights are delayed, diverted or canceled."

Attachment 1

Enclosure



DEPARTMENT OF THE AIR FORCE
723d AIR MOBILITY SQUADRON (AMC)

Your Unit
Letterhead

SAMPLE

3 June 2008

MEMORANDUM FOR AMC PASSENGER TERMINALS

FROM: (Unit Commander)
(Unit/Address)

SUBJECT: Dependent Verification Letter for Cat III Space Available Travel (Deployed Sponsor)

1. The dependents listed below are dependents of (John J. Doe, MSgt, USAF SSN: XXX-XX-XXXX)

(Name) (Relationship) (SSN XXX-XX-XXX) (Passport #) (Expiration Date)

(Name) (Relationship) (SSN XXX-XX-XXX) (Passport #) (Expiration Date)

2. Next of Kin (NOK):

(Name)
(Address)
(Telephone)

3. In accordance with DoD 4515.13-R, "Air Transportation Eligibility," this letter verifies these dependents are authorized Space-Available (Space-A), air transportation to/from CONUS and OCONUS locations, between CONUS locations and within/between OCONUS theaters, unaccompanied only during the sponsor's deployment, **(exceeds 365 consecutive days)** starting on (state military member's departure date) and ending on (state military member's return date).

4. Dependents under age 18 must be accompanied by an eligible parent or legal guardian. For additional information or questions please contact our unit at DSN XXX-XXX-XXXX or Commercial (XXX) XXX-XXXX.

5. I certify the dependents listed above were briefed the following. "Space-A travel program is a privilege (not an entitlement). The military does not guarantee transportation to the final destination or return travel. The military is not responsible for providing lodging, ground transportation, meals or other incidental expenses incurred during Space-A travel if flights are delayed, diverted or canceled.

Must be signed by
a commissioned
Officer or Warrant
Officer with UCMJ
authority

JOHN A. DOE, Col, USAF
(Commander/Acting Commander/Rear Detachment
Commander/By Direction -Navy)

SAMPLE

Officer signing
must use one of
these duty titles