



CIVILIAN PERSONNEL SECTION FACT SHEET

Current as of: 1 October 2016

RENEWAL AGREEMENT TRAVEL (RAT)

General: RAT is round trip travel between a civilian employee's overseas duty location and the place of residence in United States. (*Do not confuse with home leave*)

Regulation: Joint Travel Regulation (JTR), Chapter 7, Part A, Section 10:

<http://www.defensetravel.dod.mil/site/travelreg.cfm>

Conditions:

- Must be employed with a Service Agreement (DD1617) to be eligible
- Must complete tour of duty and sign a renewal agreement before travel
 - Initial tours are 12, 24 or 36 months depending on duty location
 - Renewal tours are 12 or 24 months depending on duty location
- Must have an approved extension on file with 86FSS/FSEC before RAT can be granted
- Must have 12 months remaining to end of tour upon return from RAT

Procedure and Employee Responsibilities:

- Request RAT on "Request for Travel Order" at least 45 days in advance of travel e-mail to: 86fss.civ-orders@us.af.mil
- Have orders in hand prior to travel
- Advise 86 FSS/FSEC-R, Orders Section upon RAT return of actual travel dates
- File travel voucher to collect funds (no advance authorized for RAT)

Additional Information:

- Call 86 FSS/FSEC-R, Orders Section at DSN 480-7594 or 7625 for details and restriction on below items
 - Dependents are not required to travel with employee
 - Dependents may delay travel up to 6 months from the date sponsor begins RAT travel
 - Shipment of non-temporary storage of household goods may be authorized
 - RAT may be authorized in conjunction with a PCS move, overseas to overseas, but not to CONUS. Must complete before Entrance-On-Duty (EOD) at new duty station
 - Alternate destination to other than actual residence may be authorized as long as the cost to the government is not more than to the actual residence (employee would be obligated for any difference)