

RECORD OF QUALIFICATIONS (NON-US)

IDENTIFICATION DATA

1. APPLICANT'S NAME Zapp, Amalie	2. DOB OR EMPLOYEE CONTROL NO. 20 Feb 1967
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3. POSITION FOR WHICH CONSIDERED

Administrative Clerk (Office Automation)

4. SERIES 0303	5. GRADE C-4	6. QUALIFICATION STANDARD 0303
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EDUCATION, TRAINING AND EXPERIENCE

7. EDUCATION AND TRAINING
E&T Level 4 (Allgemeine Hochschulreife & Ausbildung zur Industriekauffrau)

8. EDUCATION AND TRAINING LEVEL OF STANDARD
E&T Level 2

9. OTHER INFORMATION REFLECTING PROFICIENCY (*Training/courses, supervisory experience, etcetera*)
PC-Kenntnisse (Windows XP, Microsoft Office)

10. EXPERIENCE								
POSITION TITLE OR DESCRIPTION	PERIOD (YYYYMMDD)		GENERAL		SPECIAL		SPECIFIC	
	FROM	TO	YR	MONTH	YR	MONTH	YR	MONTH
Industriekauffrau, Fa Motzig, Kaiserslautern	19900701	19960831	6	2				
Office Clerk, C-4, 435 SVS, RAB (temporary appointment)	20030801			10				
TOTAL YEARS/MONTHS OF EXPERIENCE			6	12				
EXPERIENCE REQUIRED BY REFERENCED QUALIFICATION STANDARD								

11a. TYPE	11b. AVAILABLE Class B, as indicated on USAFE Form 201
12a. TYPE	12b. AVAILABLE

	REQUIRED	ACHIEVED	TEST PASSED?		REMARKS
			YES	NO	
13. TYPING					
14. ENGLISH LANGUAGE PROFICIENCY LEVEL	3				
15. OTHER LANGUAGES (<i>Specify</i>):					
a. German					Applicant is German citizen
b.					
c.					
d.					

E. QUALIFICATION EVALUATION

16. QUALIFIED FOR POSITION CONSIDERED
 YES NO, GIVE REASONS:

17. HIGHEST GRADE FOR WHICH QUALIFIED
 C-4

18. ADDITIONAL REQUIREMENTS TO QUALIFY FOR NEXT HIGHER GRADE

19a. EVALUATED BY (*Full Name and Initials*)
 Staffer 1 *Staffer 1*

19b. DATE (YYYYMMDD)
 20040514

20a. REVIEWED BY (*Full Name and Initials*)
 Staffer 2 *Staffer 2*

20b. DATE (YYYYMMDD)
 20040515

DOCUMENTATION OF WAIVER (USAFE 36-703)

21. JUSTIFICATION

	NAME (<i>Last, First, Middle Initial</i>)	SIGNATURE	DATE (YYYYMMDD)
22. SUPERVISOR'S CONCURRENCE			
23. CPF APPROVAL			
24. WORKS COUNCIL COORDINATION			