

Loading Instruction for the patchset.exe, converting Talon 1.7 to Talon 1.8

STEP 1:

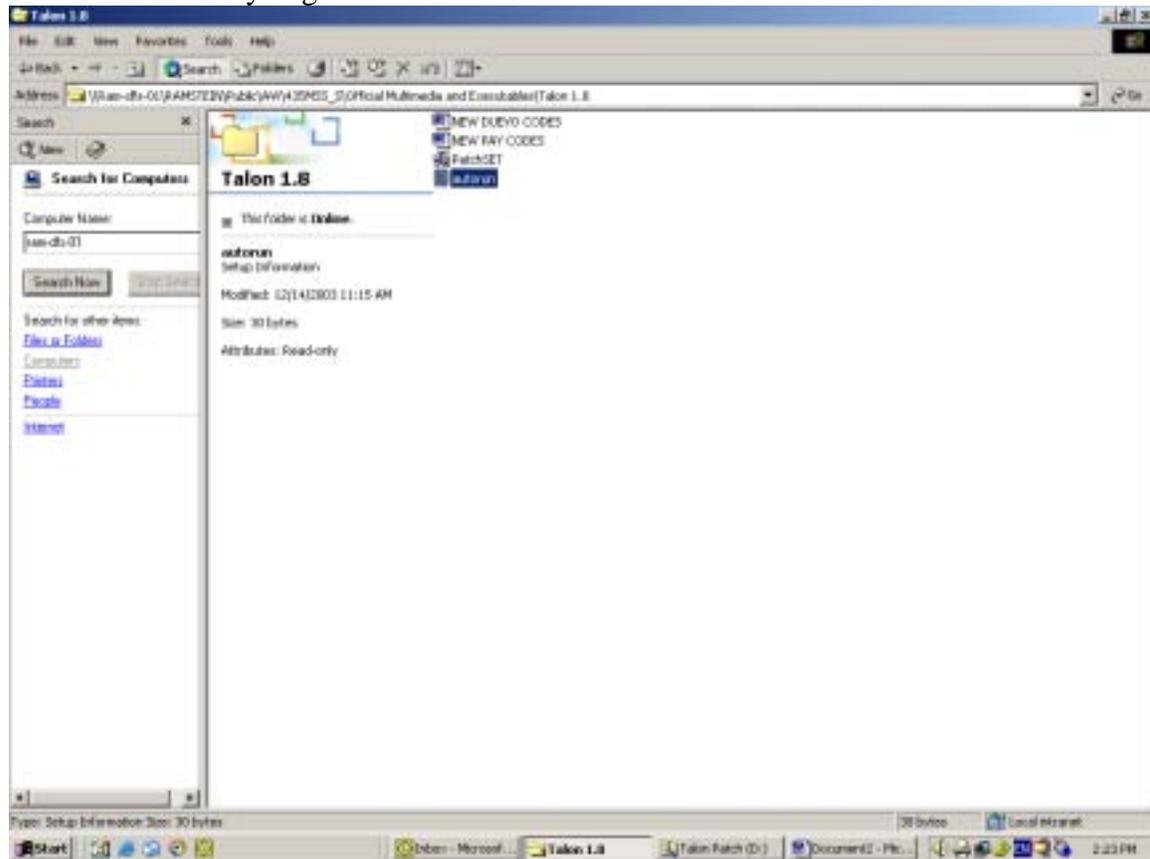
Copy the patchset.exe to your computer where you have the current Talon Version 1.7 loaded. Do not started from the server!

The patch is loaded on our public server you get there using the link I sent you with my email. If you do not know how to do this please ask your System Administrator or contact me.

Here is the path to our public folder:

[\\ram-dfs-01\ramstein\public\aw\435mss_S](http://ram-dfs-01/ramstein/public/aw/435mss_S) (it is 435mss_S) than look for a folder called “official multimedia and executables”

Then you see a folder named Talon 1.8
Double click on it you get the below screen.



STEP 2:

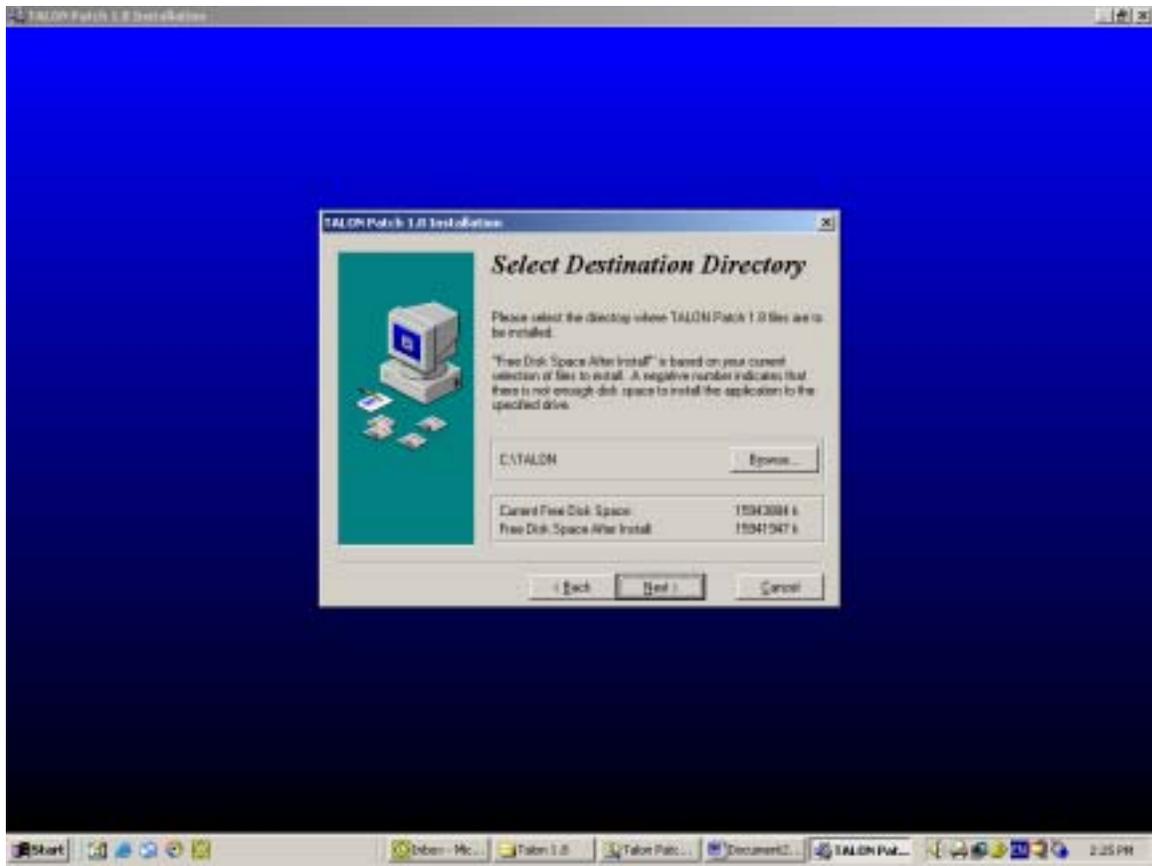
Copy the patch “ patchset “ to your desktop/ or your c:\drive !!!!!

Double click on the file called patchset
This will start the installation of the patch

See below screen



Click on next



Click on next



Click on next



The installation goes to 100 % then you see a box to your right or left,
Click on -> Start Conversion



When it shows Conversion finished
-> Click on close



This will finish the conversion to the new codes and your installation

-> Click on Finish

Open your Talon Program like you normal do, click on attendance and check out the new codes.

Than you enter in your Absences for March an run a End of Month Process for March **by the End of March**, like you did before, there are no changes to this procedure.

And you sent the CPO File like you did before to our office, Mrs Thum for consolidation.

Note: In order to avoid mistakes and confusion, I have just loaded the patch on the public server to convert the existing Talon Program to the new configuration. Any Timekeeper who is new and need a new installation of the program needs to get in touch with me.